



## EDUCATION SOCIAL WORK SERVICE

Information for  
Parents

## Holidays in Term-Time



### FAMILY HOLIDAYS DURING TERM TIME

In term time, parents do not have an automatic right to withdraw pupils for holidays.

Each request for holiday absence will be considered individually, and will only be granted at the discretion of the Head Teacher, under exceptional circumstances

Schools will take into account:

- Age of the child
- The time of year proposed for the trip
- The nature of the trip
- The overall attendance pattern of the pupil

Where a school does not grant a holiday request and the child still takes a holiday, the absence will be recorded as unauthorised.

If children are kept away from school for a period longer than that agreed with the school, any extra time will also be recorded as unauthorised.

If you are considering taking your child on a holiday during term-time, ask your child's school for a request form and remember:

- Holidays should not be taken during school term time.
- You should not expect your child's school to approve a family holiday during term time, unless there are exceptional circumstances.
- It is not appropriate to take your child on holiday at a time when he or she should be taking exams or tests.
- The Headteacher will carefully consider your request and will take your child's attendance record into account.

For advice contact your child's school or Education Social Worker (ESW) / Education Welfare Officer (EWO).

Each school in Conwy has an allocated ESW / EWO who monitors the progress and attendance of pupils.

The ESW / EWO can be contacted either through your child's school or :  
The Education Social Work Service,  
Education Services,  
Government Buildings,  
Dinerth Road,  
Colwyn Bay.  
LL28 4UL

01492 575013/096



## Y GWASANAETH CYMDEITHASOL ADDYSG

Gwybodaeth i Riení

## Gwyliau yn Ystod y Tymor



### GWYLIAU TEULUOL YN YSTOD Y TYMOR

Nid oes gan rieni hawl awtomatig i dynnu disgyblion o'r ysgol yn ystod y tymor.

Bydd pob cais am wyliau yn cael ei ystyried yn unigol, a bydd ond yn cael ei ganiatáu ar ddisgresiwn y pennaeth, o dan amgylchiadau arbenning.

Bydd ysgolion yn cymryd i ystyriaeth:

- Oed y plentyn
- Amser o'r flwyddyn
- Natur y daith
- Patrwm presenoldeb cyffredinol y disgybl

Pan na fo ysgol yn caniatáu gwyliau ac mae'r plentyn yn mynd ar wyliau beth bynnag, bydd yr absenoldeb yn cael ei gofnodi fel heb ei awdurdodi.

Os cedwir plant o'r ysgol am gyfnod mwy na'r hyn gytunwyd gan yr ysgol, bydd unrhyw amser ychwanegol yn cael ei gofnodi fel heb ei awdurdodi.

Os ydych yn ystyried mynd â'ch plentyn ar wyliau yn ystod y tymor, gofynnwch i ysgol eich plentyn am ffurflen gais a chofiwch:

- Na ddylid cymryd gwyliau yn ystod tymor yr ysgol.
- Ni ddylech ddisgwyl i ysgol eich plentyn gymeradwyo gwyliau teulu yn ystod y tymor, oni bai bod amgylchiadau arbennig.
- Nid yw'n briodol mynd â'ch plentyn ar wyliau yn ystod arholiadau neu brofion.
- Bydd y pennaeth yn ystyried eich cais yn ofalus ac yn cymryd presenoldeb eich plentyn i ystyriaeth.

Cysylltwch ag ysgol eich plentyn neu'r Gweithiwr Cymdeithasol Addysg (GCA) / Swyddog Lles Addysg (SLIA) am gyngor.

Mae gan bob ysgol yng Nghonwy GCA/SLIA sy'n monitro cynnydd a phresenoldeb disgyblion.

Gellir cysylltu â'r GCA/SLIA un ai drwy ysgol eich plentyn neu:

Gwasanaeth Cymdeithasol Addysg,  
Gwasanaethau Addysg,  
Adeiladau'r Llywodraeth,  
Ffordd Dinerth,  
Bae Colwyn.  
LL28 4UL

Ffôn: 01492 575013/096